

# Alternative Assessment Procedure for Interjurisdictional Trucking

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## Alternative Assessment Procedure for Interjurisdictional Trucking

### Simplifying the payment of premiums for the trucking industry

#### The Alternative Assessment Procedure

Generally, every workers' compensation board in Canada requires an out-of-province trucking firm to pay premiums for each driver who travels in or through their province or territory.

To simplify this requirement, the Association of Workers' Compensation Boards of Canada, in partnership with the Canadian workers' compensation boards and commissions, have developed an interjurisdictional agreement on workers' compensation which includes the Alternative Assessment Procedure for Interjurisdictional Trucking (also known as the AAP).

Under the AAP, the rights, benefits, and protection that employers and workers receive in each province remain the same, but the payment of premiums is simplified.

#### What is the AAP?

The AAP is an assessment procedure that is available to general trucking firms and to firms in the moving and storage industry (it is not available to firms engaged in log hauling). When you sign up for the AAP, you register for workers' compensation coverage in each province where your firm operates or has workers, but pay premiums only in the province where your workers live and usually work.

#### Is the AAP my only option?

No. However, it is the simplest option for reporting earnings and paying premiums. If you choose not to sign up for the AAP you must prorate the earnings of your truck drivers and pay premiums to each province or territory in which the drivers travel, based on a percentage of the kilometres they have driven.

#### When can I sign up for the AAP?

You can sign up when you register with WorkSafeBC, or when you begin operating in interjurisdictional trucking. Your coverage will be effective as of the date WorkSafeBC receives your application or the start date requested on your application form, whichever is later.

If you are currently registered with WorkSafeBC as an employer and have interjurisdictional trucking operations, you can switch to the AAP at the beginning of each calendar year by submitting an application before **February 28**. If you are currently registered with WorkSafeBC as an independent operator and you don't have any workers, you can switch to the AAP at any time.

#### What do I need to do to sign-up?

Send your completed application for the Alternative Assessment Procedure for Interjurisdictional Trucking to the workers' compensation board in the province where your workers live and usually work, which will be designated as the assessing board for the AAP. You will report your payroll and remit your

assessments to the assessing board. The workers' compensation boards in the provinces where your workers drive, or work in temporarily, will be the registering boards for the AAP. If you have workers who live in more than one province, contact the workers' compensation boards in each province to confirm your registration requirements.

### **How will the registering boards know I'm paying my premiums to WorkSafeBC?**

If WorkSafeBC is the assessing board, we will contact the registering boards on your behalf to let them know you have signed up for the AAP.

### **What if I hire new workers?**

Please keep your account information up to date. If you hire someone new who lives in another province, you are required to notify the registering and assessing boards. You should also inform them if you no longer have workers residing in an assessing province or start employing workers from a province where you are not registered.

### **What happens if one of my workers gets injured?**

Under the AAP and the interjurisdictional agreement, workers can claim benefits in their home province or in the province where they were injured.

### **How the AAP works**

The AAP is designed to simplify the payment of premiums for trucking firms that travel between provinces. Here's how it works:

#### **Example 1**

ABC Trucking Ltd. is located in British Columbia and hauls freight from B.C. to Ontario. The firm's drivers and other workers live in B.C. ABC's trucks drive 60 percent of their kilometres in B.C. and 10 percent in the other four provinces, and the firm is required to register in B.C. (the assessing board), as well as in Alberta, Saskatchewan, Manitoba, and Ontario (the registering boards). ABC Trucking selects the AAP and reports all of its drivers' earnings to WorkSafeBC. As the assessing board, WorkSafeBC informs the other workers' compensation boards that ABC Trucking has signed up for the AAP. The firm will be registered with each of the four registering boards but will pay premiums only to WorkSafeBC.

#### **Example 2**

ABC Trucking Ltd. is located in British Columbia and hauls freight from B.C. to Ontario. Ten of the firm's drivers and other workers live in B.C.; two workers live in Alberta. The firm selects the AAP as its assessment procedure and reports all earnings for drivers who live in B.C. to WorkSafeBC. The firm also registers with the Workers' Compensation Board of Alberta, and reports earnings for drivers who live in Alberta. The assessing boards, B.C. and Alberta, advise the registering boards, Saskatchewan, Manitoba, and Ontario, that ABC Trucking has signed up for the AAP. The firm will be registered with each of the registering boards but it will pay premiums only in Alberta and B.C.

### **For more information**

If you have any questions, contact WorkSafeBC toll-free in Canada at 1 888 922-2768, local 6181, or 604 244-6181, during regular business hours, Monday through Friday.

# APPLICATION FOR ALTERNATIVE ASSESSMENT PROCEDURE FOR INTERJURISDICTIONAL TRUCKING

Employer Service Centre Phone 604 244-6181  
Toll-free within B.C. 1 888 922-2768

|  |   |  |  |
|--|---|--|--|
| Legal name   |   |  |  |
| Trade/firm name                                    |   |  |  |
| Contact person                                     |   |  |  |
| Street address                                     |   | City   | Province                                     |
| Telephone number <i>(please include area code)</i> |   | Fax number <i>(please include area code)</i> |  |
| WorkSafeBC account number                          | Name of authority holder and/or principal |  | Start date of interjurisdictional operations |

Please check the boxes that apply to your operations and enter your WCB account number in that province.

|                                   | Truckers/workers<br>traveling in/through | Truckers/workers<br>residing in | Employer<br>account number |
|-----------------------------------|--|---------------------------------|----------------------------|
| Alberta                           | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| British Columbia                  | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| Manitoba                          | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| New Brunswick                     | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| Newfoundland                      | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| Northwest Territories and Nunavut | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| Nova Scotia                       | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| Ontario                           | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| Prince Edward Island              | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| Quebec                            | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| Saskatchewan                      | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |
| Yukon                             | <input type="checkbox"/>                 | <input type="checkbox"/>        |                            |

### Terms and conditions

1. The Alternative Assessment Procedure for the Interjurisdictional Trucking Industry (the AAP) is available only to firms engaged in interjurisdictional trucking.
2. The assessing workers' compensation board will notify the registering board(s) on your behalf.
3. You are responsible for contacting the workers' compensation board in each province in which your workers live.
4. The right to claim benefits from the jurisdiction of residence or the jurisdiction of injury is not affected by this procedure.
5. You may not opt out of the AAP **or** change from one assessment procedure to another partway through a calendar year. You may opt out of the AAP for the following year by providing two (2) months' written notice (by **October 31**).
6. If your firm is already registered as an employer and has existing interjurisdictional trucking operations, you may switch to the AAP by submitting an application at the beginning of the next calendar year (by **February 28**).
7. If you are currently registered with WorkSafeBC as an independent operator and you do not have any workers, you can switch to the AAP at any time.

### Authorization

I/We wish to pay our premiums to WorkSafeBC under the Alternative Assessment Procedure for Interjurisdictional Trucking.  
I/We agree to abide with the provisions of the Alternative Assessment Procedure for Interjurisdictional Trucking.

|                      |                   |
|----------------------|-------------------|
| Authorized signature | Date (yyyy-mm-dd) |
|----------------------|-------------------|

**General information**

This procedure applies only to truckers who need workers' compensation coverage in more than one province. Participation is optional for employers and workers' compensation boards. Firms that choose to participate must meet the requirements listed below.

**Employer requirements**

- Contact the assessing board(s) and report drivers' earnings as required to these boards
- Provide information as required by the registering and assessing boards
- Maintain your registration with all the affected boards
- Consent to share information between the registering and assessing boards

Note: Firms that do not participate in interjurisdictional trucking must continue to report the earnings of workers in their province of employment.

**Coverage for workers**

There will be no change to the existing workers' compensation coverage and Section 8(1) of the *Workers Compensation Act* of British Columbia, which reads as follows, will still apply:

*"8.(1) Where the injury of a worker occurs while he is working elsewhere than in the province which would entitle him or his dependents to compensation under this part if it occurred in the Province, the board shall pay compensation under this part if*

- (a) *a place of business of the employer is situated in the Province;*
- (b) *the residence and usual place of employment of the worker are in the Province;*
- (c) *the employment is such that a worker is required to work both in and out of the Province; and*
- (d) *the employment of the worker out of the Province has immediately followed employment by the same employer within the Province and has lasted less than six months, but not otherwise."*